

## **APPLICATION INFORMATION NPN INTERNATIONAL GUEST PERFORMANCE FUND FOR DANCE**

### **I. CRITERIA FOR ALLOCATION**

1. The jury of experts recognizes the expected quality of the production.
2. The production that will be invited by the foreign institution was mostly realized in Germany.
3. The fee that the international institution pays to the company/ artists, does not lie below 50% of the NPN minimal wage scale. The programmer also agrees to pay the company/ artists per diems in accordance with the levels determined by the scale listed by country in the “Allgemeine Verwaltungsvorschrift über die Neufestsetzung der Auslandstage- und Übernachtungsgelder (ARVVwV)”, from 02.10.2020 (see addendum “Auslandstage-/ Übernachtungsgelder”).
4. The guest performance must not have begun or been already completed before the jury makes its decision. World premieres in foreign countries will not be supported.
5. The inviting institution provides a professional organizational and technical realization.

### **II. APPLICANT (=INVITED COMPANY/ ARTIST)**

Companies/ artists that reside or are located in Germany and whose dance production is invited to perform in a foreign country are eligible to apply. The production was mostly realized in Germany. As an applicant, the company/ artist guarantees the use and accounting of funds in accordance with the contract. It/ He/ She receives the subsidy and is responsible for the documentation associated with its use.

You can also apply for guest performance support even if a NPN (International) Guest Performance Fund for Dance subsidy has been granted to you in the past. A guest performance application can also be submitted in parallel to a co-production application if it is a guest performance that clearly has nothing to do with the co-production. Numerous guest performance applications can be submitted simultaneously. There is no legal entitlement to support. The application can be submitted in German or English.

### **III. INVITING INSTITUTION**

The international institution who invited you is obligated to heed the NPN minimum wage scale. There is no fee limit, but only the sums that are within the NPN fee scale can be subsidized.

#### IV. NPN MINIMAL WAGES AND SUBSIDY LIMITS

The company's/ artist's total artistic production costs are subsidized at 50% (analogous to the costs covered by the programmer) if this sum does not lie below the NPN minimum wage. If these minimal demands are not met, the entitlement to supporting funds is lost. If the fees lie above the upper limits for support, the 50% subsidy is granted up to the respective upper limit. The total artistic production costs are made up of the following elements:

- > Rehearsal fee for choreographers and performers:  
min. 500,- EUR, max. 750,- EUR
- > Performance fee for choreographers and performers per performance:  
min. 50,- EUR, max. 200,- EUR
- > Daily wage for technical staff per day:  
min. 75,- EUR, max. 250,- EUR
- > Administration cost lump sum:  
min. 400,- EUR, max. 900,- EUR

All positions are essential elements of the NPN minimum wage scale; the total fee that the company/ artist receives is determined by adding them together. The applicant must submit a written invitation/ letter of intent with the application (see addendum "Sample invitation/ letter of intent"). In case the application is approved, a binding agreement must be presented before the support contract can be completed. The 50% subsidy of the total artistic production costs is transferred directly to the applicant (=invited company/ artist).

#### V. SUPPORT SPECIFIC TO COUNTRY GROUPS

Guest performances in the NPN International Guest Performance Fund for Dance's context are subsidized at a different level according to the economic power, the status of public support for culture in the country where the guest performance will take place as well as the country's vicinity or distance to the original state where the artistic production took place (Germany). The categorization into three different country groups regulates the respective levels of support. The part of the guest performance costs that NPN covers is thus dependent on the country the programmer belongs to.

- > **Group A** support level:  
50% of the total artistic production costs of the guest performance analogous to the part that the inviting institution pays as guest performance fee\*
- > **Group B** support level:  
50% of the total artistic production costs of the guest performance analogous to the part that the inviting institution pays as guest performance fee\*  
100% of the per diems and lodging costs
- > **Group C** support level:  
50% of the total artistic production costs of the guest performance analogous to the part that the inviting institution pays as guest performance fee\*  
100% of the per diems and lodging costs

50% of the travel and transport costs

(\*assuming that the sum lies within the NPN support limits!)

The country group, that your guest performance's country belongs to, can be found in the addendum "Country groups".

## VI. GUEST PERFORMANCE COST CALCULATION

Regardless of the country group membership, the applicant must fill out all positions in the calculation!

The calculated wage for the **fees** must not fall below the NPN minimum wage. If it is over the NPN scale, only the NPN maximum fee can be included in the calculation (see paragraph IV. "NPN minimum wages and subsidy limits").

The inviting institution is obligated to pay the company/ artist **per diems** at the level determined by the respective country according to the ARVVwV (see addendum "Auslandstage-/ Übernachtungsgelder"). If the per diems lie below this level, the entitlement to support is lost. If they lie above this level, the subsidy is measured analogously to the country-specific lump sums according to the ARVVwV.

Only in exceptions – for example, if other state regulations exist in your guest performance's country – can these rates be lower. This must be documented in the accounting! The subsidy is then oriented toward the per diems that are actually paid.

The lump sums for per diems are always to be considered at full day levels. NPN only supports **lodging costs** up to the limit determined by the ARVVwV, which you can find in the addendum "Per diems/ lodging lump sums" for your guest performance country. All costs that lie under these lump sum limits can be subsidized.

In principle, the lowest travel class (train, bus airplane) should be used for **travel and transport costs** for the guest performance countries in country group C. Flight costs are only applicable for subsidy if the flight is necessary for professional or economic reasons. The Visa fees can be subsidized. Local transfer costs cannot be subsidized. We request that you book travel and transport as early and as inexpensively as possible.

A **source and disposition statement** must be submitted within 8 weeks after the guest performance at the latest; for guest performances in October/ November on December 1 of the same year. The funds are paid out after the source and disposition statement and receipts have been received and audited.

## VII. DECLARATION OF ADDITIONAL SUPPORT FUNDS

If the applicant receives support for the guest performance from other federal funds (such as Kulturstiftung des Bundes, Auswärtiges Amt, Goethe-Institut or others), this

can reduce the level of support from JOINT ADVENTURES. If additional federal budget funds are planned in addition to NPN support for project financing, then the possibility of support should be examined on a case-by-case basis. In accordance with the Bundeshaushaltsordnung, double federal financing is not allowed; the same purpose cannot be financed by different federal budget positions (§ 17 Abs. 4 BHO).

### **VIII. GUEST PERFORMANCE SCHEDULE**

The guest performance must take place and must be accounted in 2021. It cannot be the production's premiere and it cannot have begun or been completed before the jury makes its decision. As a rule, the jury meets approximately four weeks after the application deadline (no legal entitlement).

### **IX. JURY**

A five-member expert jury from the field of dance decides on the granting of support. Regional balance within Germany and expertise are important criteria for jury selection. The jury's decision is communicated to the applicants directly after the jury meets. There is no legal entitlement to support. There is no right to appeal; any recourse to courts of law is excluded.

### **X. OBLIGATORY MATERIAL**

- > completed and signed application form
- > letter of intent/ invitation of the institution (see addendum "Sample invitation/ letter of intent")
- > film material – preferably links to video platforms
- > additional material for the jury (references, press reviews, etc.), 1 copie.

The obligatory material must be submitted on time (postage date) to JOINT ADVENTURES – Walter Heun. The application can be sent per e-mail earlier to guarantee its arrival. The material will be returned only upon request.

### **XI. TRANSACTION**

The payment is only made after verification of the source and disposition statement and a list of the actual accrued costs for the guest performance.

The source and disposition statement, including copies of the receipts, as well as publications, must be sent to the NPN no later than two months after the guest performance. In the case of guest performance is in October and November at the latest by December 1.

## **CONTACT**

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